



**RECYCLING BOX REQUEST FORM  
PACIFIC CENTER**

Building: \_\_\_\_\_ Suite: \_\_\_\_\_ Date: \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Office Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Please indicate below how many recycling boxes are needed. Please be advised these are cardboard containers intended for **paper recycling only** and are priced as indicated below. All employees are responsible for emptying small desk side containers into large centralized containers within their suite.

Small Desk Side Containers - \$2.00 each  
( to be placed under desks)                      **Number of Boxes Needed:** \_\_\_\_\_ \*

Large Centralized Containers - \$4.00 each  
(to be placed in central printer/copy room areas)                      **Number of Boxes Needed:** \_\_\_\_\_ \*

\* Total will be billed on next monthly rental statement

REQUESTED BY:      Name: \_\_\_\_\_  
                                 Title: \_\_\_\_\_  
                                 Signature: \_\_\_\_\_  
                                 Date: \_\_\_\_\_

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